



Policy Name	Annual Security Report	Policy Number	SCA903
Title of Policy Owner		Approved by	Executive Council
Effective Date	August 14, 2020	Version	1.0
Policy Status	Approved		

Purpose:

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, (Clery Act) requires institutions of higher learning to prepare, publish, and distribute a report concerning campus crime statistics and security policies on an annual basis.

The Institutional Quality and Accreditation Manager compiles the College's Annual Security Report. The Report contains statistics about specific crimes and incidents that have been reported to College administration over the past three years and which occurred either on-campus, in off-campus buildings or property owned or controlled by the College, or on public property adjacent to the campus. The Report also contains policies and practices pertaining to campus security, crime reporting, alcohol and drugs, victims' assistance programs, student discipline, campus resources, community safety alerts, crime prevention, access to campus facilities, and personal safety tips. The Report describes how and to whom students may report crimes.

The Institutional Quality and Accreditation Manager will send a Notice to all students and employees by October 1 of each year advising that the Report is available for distribution. Copies of the annual Report may be obtained in person from the Institutional Quality and Accreditation Manager located on-campus. Electronic copies may be obtained at <https://www.schs.edu/about-us/disclosures>. Copies of the Report will be provided to any prospective student or prospective employee upon request.