



Richmond Higher Education Institutions  
 Financial Aid Office  
 E-mail: [bsr-confinancial@bshsi.org](mailto:bsr-confinancial@bshsi.org)

**FEDERAL PLUS LOAN REQUEST FORM**  
**(To be completed by PARENT Borrower of BSMCON/SOMI/SCHS student)**

Indicate the institution you attend:

- Bon Secours Memorial College of Nursing (BSMCON)
- Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI)
- Southside College of Health Sciences (SCHS)

Student's ID# \_\_\_\_\_

Printed Student's Name: \_\_\_\_\_ Student DOB \_\_\_\_\_

Your Parent Plus Loan will not be processed until the Plus Loan Request (Application) and Plus Master Promissory Note (MPN) are complete. Please complete online at [www.studentloans.gov](http://www.studentloans.gov) within 60 days of the start of the semester to prevent the application from expiring prior to processing.

Name of Parent Borrower: \_\_\_\_\_ Parent SSN \_\_\_\_\_

Address \_\_\_\_\_ Parent Phone Number: (\_\_\_\_) \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Parent Date of Birth: \_\_\_\_\_

Parent Citizenship Status:

\_\_\_\_\_ A. Citizen/National

\_\_\_\_\_ B. Permanent Resident/Other Eligible Noncitizen, if "b", Alien Registration No. \_\_\_\_\_

**Please complete ALL of the information below**

Indicate which semester this loan will be used for:

(Check one)  Fall/Spring  Fall only  Spring only  Summer only

**Total PLUS Loan Amount Requested \$ \_\_\_\_\_ (this line must be completed for the loan to be processed. For Fall/Spring loans this amount will be split evenly between the two semesters.)**

Refer to your student's Award Letter for the parent PLUS Loan eligibility amount (not including other awards). The amount of your loan will be reduced by origination fees taken out by the federal government.

I accept the parent PLUS loan. I authorize the Office of Financial Aid to certify my Federal PLUS Loan for the amount I have listed above. Only I have the option to increase the loan if I choose by sending a request in writing to [bsr-confinancial@bshsi.org](mailto:bsr-confinancial@bshsi.org) I am aware that I would need to complete the Plus Loan Request (Application) again through [www.studentloans.gov](http://www.studentloans.gov) in order for any increase to be processed.

*I understand that if my credit is denied for the PLUS loan that my student will be certified to receive up to \$4,000 Freshmen/Sophomore or \$5,000 if Junior/Senior in Unsubsidized direct loan funds for the year.*

\_\_\_\_\_  
 Parent's Printed Name                      Parent's Signature                      Date