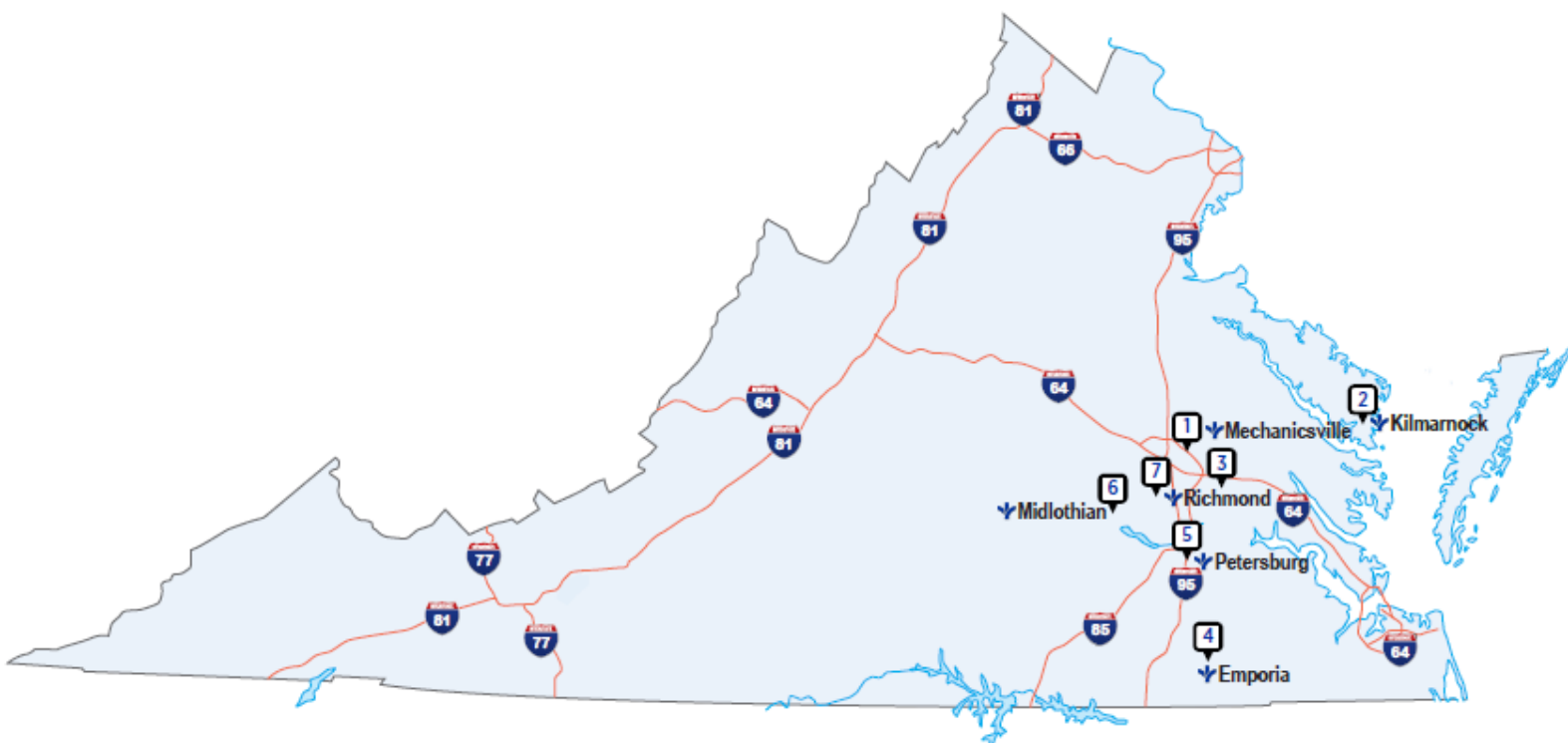


Before you begin:

Think about where you live and which hospital(s) are most convenient. Most students work at a location convenient to their home.



BON SECOURS MERCY HEALTH RICHMOND AREA HOSPITALS



1 Memorial Regional Medical Center

8260 Atlee Road | Mechanicsville, VA 23116

2 Rappahannock General Hospital

101 Harris Road | Kilmarnock, VA 22482

3 Richmond Community Hospital

1500 N 28th Street | Richmond, VA 23223

4 Southern Virginia Regional Medical Center

727 N Main Street | Emporia, VA 23847

5 Southside Regional Medical Center

200 Medical Park Blvd | Petersburg, VA 23805

6 St. Francis Medical Center (off Rt. 288)

13700 St. Francis Blvd | Midlothian, VA 23114

7 St. Mary's Hospital

5801 Bremono Road | Richmond, VA 23226

Getting Started:

Make sure you have a professional voice mail message and check it frequently to make sure it isn't full. A call from a hiring recruiter could come from most any area code.

Check email regularly as well; some recruiters first contact you via email.

There is a lot of competition for all jobs so students may need to apply for more than one vacancy. Employment is not guaranteed. Please contact Career Services for assistance.

VISIT [CAREERS.BONSECOURS.COM](https://careers.bonsecours.com)

WHICH JOBS DO YOU QUALIFY FOR?

Possible student jobs include:

- Care Companion
- Monitor Tech
- Unit Secretary
- Transporter
- Patient Service/Access Rep

Program Specific:

- Radiology Tech Student Aide
 - New Imaging Students
- Student Nurse or ER Tech
 - Nursing Students after 1 semester
- Student Rad/Ultrasound Tech
 - Imaging Students after 2 semesters

Options that require a license:

- Patient Care Tech - CNA License
- LPN - LPN License
- MA - Medical Assistant License
- ER Tech or EMT - EMT license



PRN JOBS ARE STRONGLY RECOMMENDED FOR STUDENTS AND ARE DESIGNATED IN THE JOB TITLE.

Most managers will allow you to work more hours when they have a need. Many units allow you to self-schedule your hours.

Some units have a requirement of 1 weekend per month. Ask about these scheduling requirements in your job interview.

PRN = 36 HOURS EVERY 6 WEEKS AT A MINIMUM.

PART-TIME = UP TO 31 HOURS EACH WEEK.

FULL-TIME = 32-40 HOURS WEEKLY.

Follow these screen captures to locate student jobs in central Virginia.

Start your search at careers.bonsecours.com



Browse Jobs

Life @ Bon Secours

You Belong Here

Q Care Companion

Richmond, VA, USA

Search

Welcome back!

Get tailored job recommendations based on your interests.

Get Started

Schedule

Search in Schedule

☐ Full Time (749)

☒ PRN (203)

☐ Part Time (62)

Location

Refine
your
search

Care Companion

R166442 Midlothian, Virginia Patient & Clinical Support
St Francis Med Ctr - Richmond Emergency Department Service Line
Days/Afternoons On-Site PRN

Respiratory Care Intern - PRN, Days/Nights

R169636 Available in 6 locations Other
Southside Regional Medical Center Cardiopulmonary Service Line
Days/Nights On-Site PRN

PRN
noted in
job title

PRN care companions

R167095 Midlothian, Virginia Patient & Clinical Support
St Francis Med Ctr - Richmond Intensive Care Units Service Line
On-Site PRN

CONTACT CAREER SERVICES

Allison Peterson
Manager, Career Services, BSMCON & SOMI
Allison_Peterson@bshsi.org | (804) 627-5381

Blakeney Hartka
Career Advisor, SCHS
Blakeney_Hartka@bshsi.org | (804) 765-5177

CREATE A RESUME

View at least two sample resumes at <https://www.bsmcon.edu/resume-writing>

Samples

Omit your photo, home address, social security number or personal, family details.

Content

Contact Career Services for assistance and resume reviewing.

Assistance

APPLY TO JOBS

Click on a specific job. Complete the entire application, attaching your resume as a PDF document

Apply

If you get an immediate email indicating you will not be advancing in the hiring process, it is likely due to high applicant volumes. Don't be discouraged...just continue to apply.

Persevere

If 10 business days pass without being contacted by anyone in Talent Acquisition (the recruiters), send an email to your Career Advisor who can follow up. (Be sure you've checked voice mail and email.)

Follow Up

If you are invited to interview, check out the resources under Career Services on your school's website for examples of the most common interview questions our students are asked!

ATTEND ORIENTATION

If hired, you will be required to attend New Employee Orientation, unit orientation, a health screening and certain types of training.

Training

These are required and must be completed within a certain time frame, but must not interfere with your classes/clinicals.

Scheduling

Check your class schedule and if there is a conflict, ask your manager if there is an on-line module, or you can schedule training on a day you don't have classes/clinicals.

Online Option

Tips for students utilizing the Guild Benefit

The Bon Secours Mercy Health System offers a tuition incentive if you make two commitments:

- Agree to maintain a modest work schedule while enrolled (PRN: 36 hours over a 6-week period)
- Commit to working for 18 months in any of our hospitals following completion of your studies

By making those two commitments:

Nursing students can receive **FULL** tuition coverage

Imaging students can receive a **STANDARD** tuition discount (\$5,250 each calendar year)

BSMH.GUILDEDUCATION.COM

KNOW WHO TO CONTACT

Remember that this is a benefit of employment and your faculty do not know all the details.

Your go-to resources for Guild-related questions are (1) your Guild Coach or (2) Associate Services at 877-692-7780.

BE YOUR OWN ADVOCATE

In order to qualify for the Guild Benefit, you need to work a certain amount of hours.

Your manager may not be aware of all requirements, so advocate for yourself; if you need to work additional hours, ask your manager if you can offer your time to other units.



Guild

For more details on how to apply and FAQs, visit:

www.bsmcon.edu/bsmh-employees

www.schs.edu/bsmh-employees