

Policy Title	Clinical Regulations
Policy Number:	IMG 8.02
Department:	SCHS
Functional Area:	Academic Affairs
Contributing Department	
Approved by:	RHEI Leadership Team
Effective Date:	8/1/2025
Version:	1
Status:	Approved
Manual	To be entered by Compliance360 System administrators or N/A if not in C360
Section	IMG

I. Mission, Vision and Values

This policy reflects our commitment to human dignity, integrity, compassion, stewardship, and service by guiding decisions and actions that uphold respect for all individuals and promote excellence in our work.

This policy aligns with our mission of extending the compassionate ministry of Jesus by improving the health and well-being of our communities and providing good help to those in need, especially the poor, dying, and underserved by ensuring that our practices support ethical, effective, and accountable service across all areas of the organization.

II. Policy

It is the policy of Bon Secours Southside College of Health Sciences (SCHS) to ensure all imaging students will act in a professional manner consistent with that of a healthcare professional.

III. Purpose

The purpose of this policy is to establish an overview of the professional conduct expected of students while in the clinical environment.

IV. Scope

This policy applies to all SCHS students.

V. Policy Details

Professional conduct is to be maintained at all times.

Students are reminded that the Imaging Department in any facility is a service department serving patients, medical staff, and the community. As a student, you have all the responsibilities of a health care

professional. Students are not assigned to a clinical rotation merely to practice and perfect positioning and technical skills.

Although that practice is a large part of the task, students are also in clinical to provide total patient care and are not to replace qualified Imaging Professionals.

Therefore, clinical education does not confine itself to knowledge and technique; it also encompasses attitude, conduct, interpersonal skills, and professional responsibility. A student who demonstrates unprofessional or unsafe behavior in the clinical setting will be asked to leave the clinical site immediately and will not receive credit for the clinical day. The behavior may result in immediate dismissal from the Program.

A student must be eligible to attend all clinical sites to be able to remain in the Program.

Students are discouraged from using the staff lounges and should stay in their assigned areas, even when not busy (except during lunch breaks). Use of the lounge is at the discretion of the supervisor, Clinical Instructors (CI) Preceptors (CP).

Gathering in the work area should be kept to a minimum as large groups may cause inappropriate and loud conversations, which can be interpreted as unprofessional conduct. Personal conversations should be kept to a minimum and any conversation related to patients should not occur in patient areas. This is a very serious confidentiality breach and may result in disciplinary action.

Eating, drinking, and chewing gum will not be permitted in patient areas.

The department phone use should be limited to school and department related calls only. Personal calls should be limited to during the lunch period. Cell phones are not permitted in clinical areas; if a student feels the need to have access to a cell phone or smart device, the device must be kept in a locker, purse, or backpack, on mute or vibrate. Students are to use break and lunch time to check messages and return calls.

Smart watches and other wearable devices must be on mute and not accessed during clinical time, therefore no calls or electronic communication while in clinical. Students are allowed to use their smart watches to track steps/and or heart rate only.

Personal laptops, iPads, and all other electronic devices are not permitted in the clinic area at any time. Only school textbooks and class notes are permitted. No personal books are allowed while in clinic. Any deviation from this policy may result in disciplinary action.

The Clinical Preceptor/Instructor and staff technologist/sonographer of your area should be notified by the student as to their whereabouts at all times. If you are moved from one area to another by the supervising technologist, please make sure you notify the CP/CI immediately. If, for any reason, a student needs to leave the assigned clinical site other than during lunch break, the CP/CI is to be notified. A deviation from this policy may result in disciplinary action.

Students are not permitted to leave clinical areas earlier than the end of the assigned shift - even if excused by the supervising technologist. Only College personnel have the authority to excuse students from clinical assignments.

VI. Definitions

None

VII. Attachments

N/A

VIII. Related Policies and Procedures

IMG 8.11 Clinical Attendance

IX. Regulatory Notices

Nothing in this policy creates a contractual relationship between Southside College of Health Sciences (SCHS), a department owned and controlled by Bon Secours Mercy Health Petersburg, LLC (d/b/a Southside Medical Center), and any party. SCHS, in its sole discretion, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

X. Version Control

Version	Effective Date	Next Review Date	Description	Supersedes, if applicable	Prepared By
1.0	7/1/2022	N/A	New Template & Revisions	N/A	Program Coordinator
2.0	7/17/2023	N/A	New Template, New Numbering & Revisions	1.0	CDDAA
2.1	3/21/2025	N/A	New Template, Minor Revisions	2.0	CDDAA
2.2	9/22/2025	9/22/2028	Minor Revisions	2.1	CDDAA
1	9/22/2025	9/22/2028	Version Changed – BSMH Template Adopted	2.1	CDDAA

This policy/procedure/guideline is not intended to establish a standard of clinical or non-clinical care or practice. Rather, this policy/procedure/guideline creates a general tool to help guide decision-making with the understanding that different action(s) may be necessary in response to the totality of the circumstances presented.

Sites revised 05/06/2025- Bon Secours Mercy Health adopts the above policy, procedure, policy & procedure, guideline, manual / reference guide / instructions, or principle / standard / guidance document for all Bon Secours Mercy Health entities including, but not limited to, facilities doing business as Mercy Health – St. Vincent Medical Center, St. Vincent – St. Charles Hospital, St. Vincent – St. Anne Hospital, Mercy Health – Perrysburg Medical Center, Mercy Health – Tiffin Hospital, Mercy Health – Willard Hospital, Mercy Health – Defiance Hospital, Mercy Health Allen Hospital LLC, Mercy Health - Lorain

Hospital, Mercy Health St. Elizabeth Youngstown Hospital, Mercy Health St. Joseph Warren Hospital, Mercy Health - St. Elizabeth Boardman Hospital, Mercy Health - St. Rita's Medical Center, Mercy Health - Springfield Regional Medical Center, Mercy Health - Urbana Hospital, Mercy Health - Anderson Hospital, Mercy Health - Clermont Hospital, Mercy Health - Fairfield Hospital, Mercy Health - West Hospital, The Jewish Hospital - Mercy Health, Mercy Health - Kings Mills Hospital, LLC, Mercy Health - Lourdes Hospital LLC, Mercy Health - Marcum and Wallace Hospital, Chesapeake Hospital Corporation DBA Rappahannock General, Maryview Hospital, Bon Secours Richmond Community, Bon Secours Memorial Regional Medical Center, Bon Secours - St. Mary's Hospital, Bon Secours St. Francis Health System, Bon Secours St. Francis Medical Center, Bon Secours Mary Immaculate Hospital, Bon Secours - Southside Medical Center, Bon Secours Mercy Health Franklin, LLC, Southern Virginia Medical Center, and Bon Secours Harbour View Medical Center. This also may apply to Bon Secours Mercy Health Medical Group LLC and its medical group affiliates.