

**Policy Name:** Clinical Plan  
**Policy Number:** IMG 8.01  
**Title of Policy Owner:** Campus Director & Dean of Academic Affairs - SCHS  
**Policy Type:** ☒ RHEI/Shared Services ☐ BSMCON ☒ SCHS ☐ SOMI  
**Approved by:** RHEI Leadership Team  
**Effective Date:** 8/1/2025  
**Version:** 1.1  
**Policy Status:** Approved

## I. Policy

It is the policy of Bon Secours Southside College of Health Sciences (SCHS) to assign students to various rotations throughout the program's JRCERT and JRCDSM recognized clinical sites, in an equitable manner.

## II. Purpose

The purpose of this policy is to establish that students shall use clinical time to develop skills initially taught in didactic courses. Combining these two components the student shall, at the end of the program, be able to competently perform as an entry-level radiographer or sonographer.

## III. Scope

This policy applies to all SCHS Radiologic Technology and Diagnostic Medical Sonography students.

## IV. Definitions

None.

## V. Policy Details

### Clinical Education Time Radiologic Technology Program

Semester	Days	Hours (Specific to clinical sites)
First & Second	Monday & Tuesday (2 days a week)	Variable: 8:00am – 4:30pm
Third	Wednesday, Thursday, & Friday (3 days a week)	Variable: 8:00am – 4:30pm, 1:00 pm – 11:00pm
Fourth & Fifth	Wednesday, Thursday, & Friday (3 days a week)	Variable: 8:00am – 4:30pm, 1:00 pm – 11:00pm

*\*Days of the week are subject to change, based on the 20-month cycle.*

### Clinical Education Time Diagnostic Medical Sonography

Semester	Days	Hours (Specific to clinical sites)
Second	Variable based on week	Variable: 8:00am – 4:30pm
Third	Variable based on week	Variable: 8:00am – 4:30pm
Fourth	Variable based on week	Variable: 8:00am – 4:30pm

*\*Days of the week are subject to change, based on the 20-month cycle.*

### **Radiologic Technology Rotations**

Students will be assigned to rotations in a specific location for durations of 2 week up to maximum of 9 weeks. Some rotations will be in facilities in which the student will rotate through various areas (e.g., fluoroscopy, ER, routines, OR).

The student will also rotate through advanced practice areas in Radiologic Technology as well as other modalities within Medical Imaging (US, CT, MR, Oncology, Nuclear Medicine, Interventional Radiologic Technology, and Cardiac Cath), following didactic instruction of the topic.

Students are provided with clinical objectives for clinical rotations. Written assignments may also be required in support of student learning. The student shall evaluate the Clinical Preceptor(s) at the end of the rotation period. Clinical rotation assignments are scheduled at the beginning of each semester. Schedules are subject to change with notice. Student requests for change in clinical assignments will **not** be recognized unless extenuating circumstances exist.

### **Clinical Compliance Learning Modules**

Students must comply with requirements of clinical sites by completing assigned clinical compliance learning modules by due date.

Students that do not complete the mandatory clinical compliance learning modules by due date will be prohibited to attend the clinical assignment until clinical compliance learning modules have been completed. Clinical time missed will be deducted from allotted clinical absences. Refer to policy IMG 8.11 Clinical Attendance.

### **Clinical Progression**

Correlation between didactic and clinical courses occurs through assigned laboratory competencies that are a component of didactic courses, assigned clinical competencies, and projects/activities each semester/term. Students must complete the didactic component and laboratory competency before that specific graded clinical competency can be performed. Competency flow chart is posted in Blackboard.

### **Student Clinical Preceptor Evaluations**

The Clinical Preceptor shall complete a written evaluation of each student at week 4 of the 8 or 9-week rotation and at the conclusion of each rotation. Only one evaluation is required rotations that are less than 4 weeks in duration. Also, at any point within the semester the Clinical Preceptor may require a student consultation. Documentation of the consultation will be kept in the student record. Students may schedule time to review clinical records with the Program Coordinator Clinical Education Experience at any point during the Program.

### **Technologist Evaluations**

Technologists can complete optional evaluations of students following a clinical rotation. This evaluation is submitted directly to the school office by the Technologist or Instructor. The Program Coordinator Clinical Education Experience or Clinical Preceptor will review the evaluation with the students.

### **Student Issued Lead Markers**

Students are issued 2 sets of Mitchell numerical lead markers (2-Right, 2-Left). Students are required to have a Right and Left marker in the clinical setting at all times. Students that do not have both R & L markers in the clinical setting will be sent home and time will be deducted from their allotted time off. It is the student's responsibility to maintain the lead markers issued to him or her. Students are responsible for purchasing additional lead markers if he or she loses the markers issued by the school.

### **Diagnostic Medical Sonography Rotations:**

Students will be assigned to rotations in a specific location for durations of 2 or 3 weeks depending on semester. Some rotations will be in facilities in which the student will rotate through various areas (e.g., , ER, general, OR, portables, Echo, Vascular).

### **Clinical Compliance Learning Modules**

Students must comply with requirements of clinical sites by completing assigned clinical compliance learning modules by due date.

Students that do not complete the mandatory clinical compliance learning modules by due date will be prohibited to attend the clinical assignment until clinical compliance learning modules have been completed. Clinical time missed will be

deducted from allotted clinical absences. Refer to policy IMG 8.11 Clinical Attendance.

### **Clinical Progression**

Correlation between didactic and clinical courses occurs through assigned laboratory competencies that are a component of didactic courses, assigned clinical competencies, and projects/activities each semester/term. Students must complete the didactic component and laboratory competency before that specific graded clinical competency can be performed. Competency flow chart is posted in the College Catalog

### **Student Clinical Instructor Evaluations**

The Clinical Instructor shall complete an electronic evaluation of their assigned student at the conclusion of each rotation. Evaluation grades and Clinical Instructor comments will be available on Blackboard once received from the clinical sites. Students may schedule time to review clinical records with the Clinical Coordinator at any point during the Program.

### **Sonographer Evaluations**

Sonographers can complete optional evaluations of students following a clinical rotation. The Clinical Coordinator will review the evaluation with the student.

## **VI. Attachments**

N/A

## **VII. Related Policies**

IMG 8.11 Clinical Attendance

## **VIII. Disclaimers**

Nothing in this policy creates a contractual relationship between Bon Secours Southside College of Health Sciences (SCHS) and any party. SCHS, in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

## **IX. Version Control**

Version	Date	Description	Prepared by
1.0	12/17/2024	New Template & Revisions	CDDAA

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1.1	3/21/2025	New Template Minor Revisions	CDDAA