

Policy Title	Clinical Plan
Policy Number:	IMG 8.01
Department:	SCHS
Functional Area:	Academic Affairs
Contributing Department	
Approved by:	RHEI Leadership Team
Effective Date:	8/1/2025
Version:	1
Status:	Approved
Manual	To be entered by Compliance360 System administrators or N/A if not in C360
Section	IMG

I. Mission, Vision and Values

This policy reflects our commitment to human dignity, integrity, compassion, stewardship, and service by guiding decisions and actions that uphold respect for all individuals and promote excellence in our work.

This policy aligns with our mission of extending the compassionate ministry of Jesus by improving the health and well-being of our communities and providing good help to those in need, especially the poor, dying, and underserved by ensuring that our practices support ethical, effective, and accountable service across all areas of the organization.

II. Policy

It is the policy of Bon Secours Southside College of Health Sciences (SCHS) to assign students to various rotations throughout the program's JRCERT and JRCEDMS recognized clinical sites, in an equitable manner.

III. Purpose

The purpose of this policy is to establish that students shall use clinical time to develop skills initially taught in didactic courses. Combining these two components the student shall, at the end of the program, be able to competently perform as an entry-level radiographer or sonographer.

IV. Scope

This policy applies to all SCHS Radiologic Technology and Diagnostic Medical Sonography students.

V. Policy Details

Clinical Education Time Radiologic Technology Program

Semester	Days	Hours (Specific to clinical sites)
First & Second	Monday & Tuesday (2 days a week)	Variable: 8:00am – 8:00pm
Third	Wednesday, Thursday, & Friday (3 days a week)	Variable: 8:00am – 4:30pm, 1:00 pm – 10:00pm
Fourth & Fifth	Wednesday, Thursday, & Friday (3 days a week)	Variable: 8:00am – 4:30pm, 1:00 pm – 10:00pm

**Days of the week are subject to change, based on the 20-month cycle.*

Clinical Education Time Diagnostic Medical Sonography

Semester	Days	Hours (Specific to clinical sites)
Second	Variable based on week	Variable: 8:00am – 4:30pm
Third	Variable based on week	Variable: 8:00am – 4:30pm
Fourth	Variable based on week	Variable: 8:00am – 4:30pm

**Days of the week are subject to change, based on the 20-month cycle.*

Radiologic Technology Rotations

Students will be assigned to rotations in a specific location for durations of 2 weeks up to maximum of 9 weeks. Some rotations will be in facilities in which the student will rotate through various areas (e.g., fluoroscopy, ER, routines, OR).

The student will also rotate through advanced practice areas in Radiologic Technology as well as other modalities within Medical Imaging (US, CT, MR, Oncology, Nuclear Medicine, Interventional Radiologic Technology, and Cardiac Cath), following didactic instruction of the topic.

Students are provided with clinical objectives for clinical rotations. Written assignments may also be required in support of student learning. The student shall evaluate the Clinical site and Clinical Preceptor(s) at the end of the rotation period. Clinical rotation assignments are scheduled at the beginning of each semester. Schedules are subject to change with notice. Student requests for change in clinical assignments will **not** be recognized unless extenuating circumstances exist.

Clinical Compliance Learning Modules

Students must comply with requirements of clinical sites by completing assigned clinical compliance learning modules by due date.

Students that do not complete the mandatory clinical compliance learning modules by due date will be prohibited to attend the clinical assignment until clinical compliance learning modules have been completed. Clinical time missed will be deducted from allotted clinical absences. Refer to policy IMG 8.11 Clinical Attendance.

Clinical Progression

Correlation between didactic and clinical courses occurs through assigned laboratory competencies that are a component of didactic courses, assigned clinical competencies, and projects/activities each semester/term. Students must complete the didactic component and laboratory competency before that specific graded clinical competency can be performed. Competency flow chart is posted in Blackboard.

Student Clinical Preceptor Evaluations

The Clinical Preceptor shall complete a written evaluation of each student at the conclusion of each rotation. Only one evaluation is required for rotations that are less than 4 weeks in duration. Also, at any point within the semester the Clinical Preceptor may require a student consultation. Documentation of the consultation will be kept in the student record. Students may schedule time to review clinical records with the Program Coordinator Clinical Education Experience at any point during the Program.

Technologist Evaluations

Technologists shall complete a written evaluation of each student at week 2 of a 4-week rotation, and at week 3 of a 5-6 week rotation. . The Program Coordinator Clinical Education Experience or Clinical Preceptor will review the evaluation with the students.

Student Issued Lead Markers

Students are issued 2 sets of Mitchell numerical lead markers (2-Right, 2-Left). Students are required to have a Right and Left marker in the clinical setting at all times. Students that do not have both R & L markers in the clinical setting will be sent home and time will be deducted from their allotted time off. It is the student's responsibility to maintain the lead markers issued to him or her. Students are responsible for purchasing additional lead markers if he or she loses the markers issued by the College.

Diagnostic Medical Sonography Rotations:

Students will be assigned to rotations in a specific location for durations of 2 or 3 weeks depending on semester. Some rotations will be in facilities in which the student will rotate through various areas (e.g., ER, general, OR, portables, Echo, Vascular).

Clinical Compliance Learning Modules

Students must comply with requirements of clinical sites by completing assigned clinical compliance learning modules by due date.

Students that do not complete the mandatory clinical compliance learning modules by due date will be prohibited to attend the clinical assignment until clinical compliance learning modules have been completed. Clinical time missed will be deducted from allotted clinical absences. Refer to policy IMG 8.11 Clinical Attendance.

Clinical Progression

Correlation between didactic and clinical courses occurs through assigned laboratory competencies that are a component of didactic courses, assigned clinical competencies, and projects/activities each semester/term. Students must complete the didactic component and laboratory competency before that specific graded clinical competency can be performed. Competency flow chart is posted in the College Catalog.

Student Clinical Instructor Evaluations

The Clinical Instructor shall complete an electronic evaluation of their assigned student at the conclusion of each rotation. Evaluation grades and Clinical Instructor comments will be available on Blackboard once received from the clinical sites. Students may schedule time to review clinical records with the Clinical Coordinator at any point during the Program.

Sonographer Evaluations

Sonographers can complete optional evaluations of students following a clinical rotation. The Clinical Coordinator will review the evaluation with the student.

VI. Definitions

None

VII. Attachments

N/A

VIII. Related Policies and Procedures

IMG 8.11 Clinical Attendance

IX. Regulatory Notices

Nothing in this policy creates a contractual relationship between Southside College of Health Sciences (SCHS), a department owned and controlled by Bon Secours Mercy Health Petersburg, LLC (d/b/a Southside Medical Center), and any party. SCHS, in its sole discretion, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

X. Version Control

Version	Effective Date	Next Review Date	Description	Supersedes, if applicable	Prepared By
1.0	12/17/2024	N/A	New Template & Revisions	N/A	CDDAA

1.1	3/21/2025	N/A	New Template Minor Revisions	1.0	CDDAA
1.2	10/15/2025	10/15/2028	Minor Revisions	1.1	CDDAA
1	10/15/2025	10/15/2028	Version Changed – BSMH Template Adopted	1.1	CDDAA

This policy/procedure/guideline is not intended to establish a standard of clinical or non-clinical care or practice. Rather, this policy/procedure/guideline creates a general tool to help guide decision-making with the understanding that different action(s) may be necessary in response to the totality of the circumstances presented.

Sites revised 05/06/2025- Bon Secours Mercy Health adopts the above policy, procedure, policy & procedure, guideline, manual / reference guide / instructions, or principle / standard / guidance document for all Bon Secours Mercy Health entities including, but not limited to, facilities doing business as Mercy Health – St. Vincent Medical Center, St. Vincent – St. Charles Hospital, St. Vincent – St. Anne Hospital, Mercy Health – Perrysburg Medical Center, Mercy Health – Tiffin Hospital, Mercy Health – Willard Hospital, Mercy Health – Defiance Hospital, Mercy Health Allen Hospital LLC, Mercy Health - Lorain Hospital, Mercy Health St. Elizabeth Youngstown Hospital, Mercy Health St. Joseph Warren Hospital, Mercy Health - St. Elizabeth Boardman Hospital, Mercy Health - St. Rita's Medical Center, Mercy Health – Springfield Regional Medical Center, Mercy Health - Urbana Hospital, Mercy Health - Anderson Hospital, Mercy Health - Clermont Hospital, Mercy Health – Fairfield Hospital, Mercy Health - West Hospital, The Jewish Hospital – Mercy Health, Mercy Health – Kings Mills Hospital, LLC, Mercy Health - Lourdes Hospital LLC, Mercy Health – Marcum and Wallace Hospital, Chesapeake Hospital Corporation DBA Rappahannock General, Maryview Hospital, Bon Secours Richmond Community, Bon Secours Memorial Regional Medical Center, Bon Secours – St. Mary's Hospital, Bon Secours St. Francis Health System, Bon Secours St. Francis Medical Center, Bon Secours Mary Immaculate Hospital, Bon Secours - Southside Medical Center, Bon Secours Mercy Health Franklin, LLC, Southern Virginia Medical Center, and Bon Secours Harbour View Medical Center. This also may apply to Bon Secours Mercy Health Medical Group LLC and its medical group affiliates.