

Policy Name: Academic Advisement and Support Services
Policy Number: ADM 2.05
Title of Policy Owner: Dean of Student Affairs
Approved by: Executive Council
Effective Date: 8/1/2020
Version: 1.0
Policy Status: Approved

- I. Policy
Academic Advisement and Support Services
- II. Purpose
To outline the academic advisement and support services offered by the Center for Student Success
- III. Scope
For all enrolled students at Southside College of Health Sciences
- IV. Definitions
Peer Academic Support Services (PASS): tutoring
- V. Policy Details
Services for students encompass academic success advising and support to help students meet their educational goals. The Center for Student Success is comprised of a director, success advisors, peer academic support, and test proctors. Student Success partners with the administration in these efforts of student support.

Student Success oversees academic advising and counseling, peer academic support services (PASS), access and accommodation requests, referrals for personal counseling and needs-based programming (individual and group workshops addressing study skills, test taking strategies, time management, stress management and related topics).

Success advisors work individually with students at the start of their college education and throughout their entire academic journey. They assist students in developing skills and strategies which foster independence: active learning,

academic success, progression, timely degree completion, and achievement of their education goals. Advisors serve as a vital connection between the student and the college resources available and support relationship building with faculty.. Success advising is required of each student.

VI. Attachments
None

VII. Related Policies
ADM 2.06 Satisfactory Academic Progress
ACA 2.02 Academic Progression
ACA 3.02 Curriculum Planning

VIII. Disclaimers
a. Nothing in this policy creates a contractual relationship between Southside College of Health Sciences (SCHS) and any party. SCHS , in its sole discretions, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

IX. Version Control

Version	Date	Description	Prepared by
1.0	08/1/2021	Revised and new template	Executive Committee