

Policy Title	Academic Progression
Policy Number:	ACA 2.02
Department:	SCHS
Functional Area:	Student Affairs
Contributing Department	
Approved by:	RHEI Leadership Team
Effective Date:	8/1/2026
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Status:	Approved
Manual	To be entered by Compliance360 System administrators or N/A if not in C360
Section	ACA 2

I. Mission, Vision and Values

This policy reflects our commitment to human dignity, integrity, compassion, stewardship, and service by guiding decisions and actions that uphold respect for all individuals and promote excellence in our work.

This policy aligns with our mission of extending the compassionate ministry of Jesus by improving the health and well-being of our communities and providing good help to those in need, especially the poor, dying, and underserved by ensuring that our practices support ethical, effective, and accountable service across all areas of the organization.

II. Policy

Southside College of Health Sciences (SCHS) establishes academic conditions that determine a student's scholastic standing at the College.

III. Purpose

The purpose of this policy is to describe the academic conditions which are considered unsatisfactory and jeopardize a student's scholastic standing at the College.

IV. Scope

This policy applies to all students of SCHS. While all students must adhere to SCHS' academic progression standards stated in this policy, those students who utilize Title IV Financial Aid programs are also subject to the requirements as set forth in ADM 2.06 Satisfactory Academic Progress (SAP) policy.

V. Policy Details

A student who is enrolled at SCHS is in Good Academic Standing until such time the student is placed on Academic Warning or Academic Dismissal.

Academic Warning

A student is placed on Academic Warning when the student's cumulative GPA falls below 2.0 at the conclusion of any Semester or Term (Module) of attendance – fall, spring, or summer, not to exceed one Semester or Term (Module) of enrollment. Notification of Academic Warning appears on the student's academic record. A student remains on Academic Warning for one Semester or Term (Module) of attendance, at the end of which time the student must obtain a minimum cumulative GPA of 2.0 to return to Good Academic Standing. Failure to achieve a minimum cumulative GPA of 2.0 results in the student being placed on Academic Probation for a period of time which does not exceed one (1) Semester or Term (Module).

Academic Probation

A student is placed on Academic Probation when the student's cumulative GPA falls below 2.0 for two consecutive Semesters or Terms (Modules) of attendance, including the summer semester, not to exceed one Semester or Term (Module) of enrollment. Notification of Academic Probation appears on the student's academic record. A student who achieves a minimum cumulative GPA of 2.0 at the end of the Semester or Term (Module) returns to Good Academic Standing. Failure to achieve a minimum cumulative GPA of 2.0 at the end of the Semester or Term (Module) results in Academic Dismissal.

Academic Dismissal**Nursing:**

A student is academically dismissed from the College for the following reasons:

- Failure to achieve a 2.0 cumulative GPA while on Academic Probation.
- Two course failures (grade D, F) in the same course.
- Three course failures (grade D, F).
- Withdrawing (grade W) from the same course more than once.
- Withdrawing (grade W) in more than two Semesters or Terms (Modules).
- Failure to complete the enrolled program within the timeframes specified in this policy.

A student who is academically dismissed is not eligible for readmission to the program (ADM 3.11 College Admissions/Readmissions).

DMS & RAD

A student is academically dismissed from the College for any one of the following reasons:

- Failure to achieve a 2.0 cumulative GPA while on Academic Probation.
- Any two course failures (grade D, F).
- Any two course withdrawals (grade W).
 - Imaging Programs: Withdrawing from all courses within a Semester will be counted as one withdrawal on student academic record
- A combination of any one course failure and any one course withdrawal.
- Failure to complete the enrolled program within the timeframes specified in this policy.

A student who is academically dismissed is not eligible for readmission to the program (ADM 3.11 College Admissions/Readmissions) and must submit all college and clinical affiliate issued identification badges and access cards.

Maximum Time Frame

Diagnostic Medical Sonography (DMS)

The normal time to complete the program is 4 Semesters upon registration in the first course. Students must complete the academic program within three (3) years and no more than 150% of the published program length, as measured in credit hours (Maximum Time Frame). The Maximum Time Frame is 100 credit hours (67 credit hours published program length * 150%).

Nursing

The normal time to complete the program is seven 8-week Terms (Modules) upon registration in the first course. Students must complete the academic program within two and one-half (2.5) years and no more than 150% of the published program length, as measured in credit hours (Maximum Time Frame). The Maximum Time Frame is 103 credit hours (69 credit hours published program length * 150%).

Radiologic Technology (RAD)

The normal time to complete the program is 5 Semesters upon registration in the first course. Students must complete the academic program within three- and three-quarter (3.75) years and no more than 150% of the published program length, as measured in credit hours (Maximum Time Frame). The Maximum Time Frame is 124 credit hours (83 credit hours published program length * 150%).

For information regarding impact of academic progress on eligibility for Title IV Financial Aid, refer to ADM 2.06 Satisfactory Academic Progress.

VI. Definitions

Good Academic Standing – is a designation indicating that a student has a minimum cumulative GPA of 2.0 and is eligible to continue or re-enroll at the College.

Academic Warning – is a designation indicating that a student has failed to maintain a cumulative grade point average (GPA) of 2.0. The term for Academic Warning may not exceed one Semester or Term (Module)

Academic Dismissal – is a designation indicating that a student has failed to return to Good Academic Standing at the end of a Semester or Term (Module) in Academic Warning and/or has achieved failure as designated in section V of this policy.

Academic Probation

Academic Probation – is a designation indicating that a student has failed to return to Good Academic Standing at the end of a period of Academic Warning. Academic Probation may not exceed one Semester or Term (Module).

Maximum Time Frame – is the measurement of maximum time, measured in credit hours (credits) that cannot exceed 150% of the published program length. SCHS' Maximum Time Frame by program is as follows: Nursing (curriculum effective Fall 2023) 103 credits (69 credits * 150%), Radiation Technology 124 credits (83 credits * 150%) and Diagnostic Medical Imaging 100 credits (67 credits * 150%).

Semester - is the standard measurement used to group weeks of instructional time in the academic year. Radiologic Technology (RAD), and Diagnostic Medical Sonography (DMS) programs, Semester is a period of enrollment and includes fall, spring, and summer. In addition, specific to the Nursing (curriculum prior to Fall 2023), Radiologic Technology (RAD), and Diagnostic Medical Sonography (DMS) programs and for Title IV purposes, a Semester also denotes a Payment Period.

Term (Module) – Specific to the Nursing curriculum, a Term (or Module) is an eight (8) week period of enrollment and instructional time. For Title IV purposes, a Term (or Module) also denotes a Payment Period.

Title IV Financial Aid – is Federal Financial Aid authorized by Title IV of the Higher Education Act of 1965, as amended. Title IV Financial Aid programs that SCHS participates in includes Federal Pell Grant and Federal Direct Loans (Subsidized, Unsubsidized and PLUS).

VII. Attachments

N/A

VIII. Related Policies and Procedures

ACA 1.02 Core Performance Standards
 ACA 3.01 Pre-requisites and Co-requisites
 ACA 3.06 College Grading System
 ADM 2.06 Satisfactory Academic Progress
 ADM 3.11 College Admissions/Readmissions

IX. Regulatory Notices

Nothing in this policy creates a contractual relationship between Bon Secours Southside College of Health Sciences (SCHS), a department owned and controlled by Bon Secours Mercy Health Petersburg, LLC, (d/b/a Southside Medical Center), and any party. SCHS, in its sole discretion, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

X. Version Control

Version	Effective Date	Next Review Date	Description	Supersedes, if applicable	Prepared By
1.0	8/1/2021	N/A	Revised and new template	N/A	Student Services
1.0	8/1/2023	8/1/2026	Policy Adopted	1.0	Student Services
1	3/15/2026	3/15/2029	Version changed – BSMH Template Adopted	1.0	Student Services

This policy/procedure/guideline is not intended to establish a standard of clinical or non-clinical care or practice. Rather, this policy/procedure/guideline creates a general tool to help guide decision-making with

the understanding that different action(s) may be necessary in response to the totality of the circumstances presented.

Sites revised 05/06/2025- Bon Secours Mercy Health adopts the above policy, procedure, policy & procedure, guideline, manual / reference guide / instructions, or principle / standard / guidance document for all Bon Secours Mercy Health entities including, but not limited to, facilities doing business as Mercy Health – St. Vincent Medical Center, St. Vincent – St. Charles Hospital, St. Vincent – St. Anne Hospital, Mercy Health – Perrysburg Medical Center, Mercy Health – Tiffin Hospital, Mercy Health – Willard Hospital, Mercy Health – Defiance Hospital, Mercy Health Allen Hospital LLC, Mercy Health - Lorain Hospital, Mercy Health St. Elizabeth Youngstown Hospital, Mercy Health St. Joseph Warren Hospital, Mercy Health - St. Elizabeth Boardman Hospital, Mercy Health - St. Rita's Medical Center, Mercy Health – Springfield Regional Medical Center, Mercy Health - Urbana Hospital, Mercy Health - Anderson Hospital, Mercy Health - Clermont Hospital, Mercy Health – Fairfield Hospital, Mercy Health - West Hospital, The Jewish Hospital – Mercy Health, Mercy Health – Kings Mills Hospital, LLC, Mercy Health - Lourdes Hospital LLC, Mercy Health – Marcum and Wallace Hospital, Chesapeake Hospital Corporation DBA Rappahannock General, Maryview Hospital, Bon Secours Richmond Community, Bon Secours Memorial Regional Medical Center, Bon Secours – St. Mary's Hospital, Bon Secours St. Francis Health System, Bon Secours St. Francis Medical Center, Bon Secours Mary Immaculate Hospital, Bon Secours - Southside Medical Center, Bon Secours Mercy Health Franklin, LLC, Southern Virginia Medical Center, and Bon Secours Harbour View Medical Center. This also may apply to Bon Secours Mercy Health Medical Group LLC and its medical group affiliates.