

Policy Title	Clinical Compliance Requirements
Policy Number:	ACA 1.03
Department:	SCHS
Functional Area:	Academic Affairs
Contributing Department	
Approved by:	RHEI Leadership Team
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Manual	To be entered by Compliance360 System administrators or N/A if not in C360
Section	ACA 1

I. Mission, Vision and Values

This policy reflects our commitment to human dignity, integrity, compassion, stewardship, and service by guiding decisions and actions that uphold respect for all individuals and promote excellence in our work.

This policy aligns with our mission of extending the compassionate ministry of Jesus by improving the health and well-being of our communities and providing good help to those in need, especially the poor, dying, and underserved by ensuring that our practices support ethical, effective, and accountable service across all areas of the organization.

II. Policy

This policy outlines the clinical compliance requirements for all Southside College of Health Sciences (SCHS) students for admission to and continuance in the program; and policies and procedures that students must comply with that govern practice in the practicum agencies or institutions that students visit for clinical practicum.

III. Purpose

The purpose of this policy is to ensure that students meet the clinical compliance requirements of the clinical agencies for practicum courses the College contracts with. In addition, students must adhere to clinical agencies' policies and procedures that govern clinical practice to protect patient safety.

IV. Scope

This policy applies to all SCHS students.

V. Policy Details

This policy outlines the clinical compliance requirements required upon acceptance and entry to SCHS programs. Some requirements have annual/biennial updates. Students must submit all documentation requirements in a timely manner as specified by the College. Students are financially responsible for any associated costs of all clinical compliance requirements. The information provided to the College may be shared with the clinical agencies in which the student has an assigned clinical experience.

Clinical compliance requirements are described according to the four following categories:

1. Student Entrance Requirements
2. Continuing Student Requirements
3. Program-Specific Requirements
4. General Requirements

1. Student Entrance Requirements

Clinical Compliance Software: Upon Acceptance

Upon acceptance, all students are required to open a Clinical Compliance Software account. All entrance requirements must be completed, and documentation submitted to the Clinical Compliance Software System prior to enrollment. The following requirements are conditions of admission. Failure to complete the list below would result in an offer of admission being withdrawn. Health requirements (set forth by the Centers for Disease Control (CDC), Code of Virginia and OSHA) are specified below:

- **Physical Health Assessment:** Upon Entry
A health assessment/history by medical personnel must be completed, indicating ability to perform the essential functions of a student healthcare associate. Students must provide additional documentation as necessary.
- **Tetanus/Diphtheria/Pertussis (Tdap) Vaccine:** Upon Entry
History of at least one dose of Tdap vaccine and a dose of Tdap or Td vaccine every 10 years.
- **Measles, Mumps, Rubella (MMR) Vaccine:** Upon Entry
2 doses of vaccine or titer indicating immunity
- **Varicella Vaccine:** Upon Entry
2 doses of vaccine or titer indicating immunity
- **Hepatitis B Vaccine:** Upon Entry
Completed vaccine series (2- or 3- dose series) or titer indicating immunity
- **Tuberculosis (TB) Screening:** Upon Entry
In accordance with the CDC guidelines and the VDH guidelines, newly admitted students must be tested for TB.

Use of an IGRA (Interferon Gamma Release Assay) blood test for this purpose is required (PPD skin tests are not acceptable). The two FDA-approved IGRAs available for use in the United States are QuantiFERON Gold IN-Tube and T-SPOT-TB.

Newly admitted students with a positive result or history of a positive result must have a Chest X-ray with a negative result within one year of admission in order to be compliant. Students must provide the Chest X-ray date and result on the ***Immunization Record*** upon admission.

- **Drug Screen:** Upon Entry

All students are required to submit to a urine drug test prior to enrollment. Drug screens must be completed at a LabCorp specimen collection site. Drug screens completed at physician's offices will not be accepted. Students will obtain their order for their drug screen upon opening their required Clinical Compliance Software account. Students with positive drug screens will be denied acceptance into the College.

- **Criminal Background Check:** Upon Entry

Students are required to complete a criminal background check prior to enrollment. The criminal background check will be completed automatically upon opening of the student's compliance system account.

Healthcare professionals work with vulnerable populations; therefore, it is in the public interest to review criminal conduct and past behavior prior to enrolling students into SCHS programs. Convictions of a felony or a misdemeanor involving "moral turpitude" (lying, cheating, stealing or pattern of impairment) may preclude enrollment into SCHS programs. Even if a conviction history does not bar a student from attending the College, licensing/certification boards will make their own determination. Licensing/certification boards may deny an individual the opportunity to sit for an examination if an applicant has a criminal history or is convicted, pleads guilty or no contest to a felony or other serious crime. Successful completion of the healthcare program does not guarantee licensure/certification, the opportunity to sit for a licensure/certification examination, or employment. Students are responsible for background check costs during enrollment.

The Campus Director, Program Director or their designee will notify the student either verbally or in writing if anything in the student's record indicates a conviction barring the student from clinical rotations. If the student is deemed ineligible for clinical rotations at any time during the program due to criminal history record, the student will be required to withdraw from the program and/or related courses as stipulated by the individual health science program.

While enrolled in the College, the student must immediately notify the Program Director or designee of any charges or convictions related to a misdemeanor or felony.

- **Virginia Child Protective Services Investigation:** Upon Entry

Students are required to complete a Virginia Child Protective Services Background Investigation form to be submitted to the VA Department of Social Services through the Clinical Compliance Software. This form will be filled out by students at New Student Orientation and sent on their behalf.

- **Basic Life Support Certification:** Upon Entry

Students must provide current certification in Basic Life Support (BLS) for healthcare providers course upon entry to the College. Bon Secours Mercy Health recognizes three certifying bodies: The American Heart Association (AHA), The American Red Cross, and the American Health and Safety Institute (AHSI). Online courses without demonstration components are not acceptable. It is the student's responsibility to arrange BLS recertification as needed.

- **Compliance Learning Modules:** Upon Entry

Students are responsible for completing assigned modules by the deadline. Entering students will be provided with instruction on how to access the modules during orientation.

2. Continuing Student Requirements

Students are expected to provide required documentation by the established deadlines throughout the program. Practicum sites require SCHS to verify student compliance status (including immunization history). ***Students with any incomplete clinical compliance requirements will not be allowed to attend practicum experiences with direct patient care.***

Several requirements must be updated on a regular basis as specified below:

- Flu Vaccine: Annual

All students must receive a flu vaccine annually unless the student has a valid College-approved medical exemption or exemption for sincerely held religious beliefs.

- Compliance Learning Modules: Annual

Continuing students are required to complete compliance learning modules annually and as required. Students are responsible for checking their accounts on a regular basis for newly assigned modules.

- Basic Life Support Certification: Biennial

Students must provide current certification in Basic Life Support (BLS) for healthcare providers course upon entry to the College and then bi-annually thereafter. Bon Secours Mercy Health recognizes three certifying bodies: The American Heart Association (AHA), The American Red Cross, and the American Health and Safety Institute (AHSI). Online courses without demonstration components are not acceptable. It is the student's responsibility to arrange BLS re-certification as needed.

3. Program-Specific Requirements

- Ishihara's Test for Color Deficiency: Upon Entry for ***Diagnostic Medical Sonography program only***

Test will be performed by a College-designated official after acceptance into the program.

- MRI Screening: Upon Entry for ***Diagnostic Medical Sonography and Radiologic Technology programs only***

Students must complete the MRI Screening form and upload to the Clinical Compliance Software.

- Fit Testing: Upon Entry/Annual for ***Diagnostic Medical Sonography and Radiologic Technology programs only***

Students must be fit tested. Test will be performed by a College-designated official after acceptance into the program and annually thereafter.

- Tuberculosis Screening: Annual for ***Diagnostic Medical Sonography and Radiologic Technology programs only (as required)***

Students must complete an annual TB test (IGRA blood test) and upload to the Clinical Compliance Software as required by their assigned clinical sites.

- Point of Care Testing (POCT): Annual for ***Nursing program only***

Beginning in the first practicum course in the curriculum and annually thereafter, students need to be recertified in POCT. Students who have successfully participated in the documented initial training and competency program will be permitted to perform POCT in the clinical environment. Failure to complete the annual competency classes will result in loss of POCT privileges in the clinical environment and may result in an inability to participate in clinical experiences. Students who are employed by Bon Secours may recertify POCT at work.

4. General Requirements

All students are expected to comply with all policies and procedures governing clinical practice in the practicum agency or institution, including policies and procedures regarding hazardous materials, standard precautions, and health requirements.

- **Reasonable Suspicion Drug Screening.** Due to the nature of the health care profession with responsibility for the care of human beings, it is expected that students will be in a condition fit for the competent and safe performance of their duties at all times; in particular during practicum work. Associates and students should report to administration their reasonable suspicion that a student is impaired by alcohol or drugs during practicum work.

If, upon investigation and review of the report, the Program Director (or a designee) concurs that there is reasonable suspicion of impairment by alcohol or drugs, the student will be required to immediately submit to drug and alcohol testing.

A student is impaired if he or she displays behavior or conduct which suggests that his/her ability to function mentally or physically in a safe and/or appropriate fashion is compromised or affected by drugs or alcohol. Observable signs that could create a reasonable suspicion of impairment include physical signs such as swaying, holding onto things, dilated pupils, stumbling, slurring of speech or unusual appearance such as stained clothing, unusual odors, overall messy appearance. The student will be required to pay for testing. Refusal to undergo testing is treated as a positive test.

Except as limited by applicable law, positive results on the test will result in discipline, up to and including the student's dismissal from the College. Students also may be subjected to testing in accordance with the policies of a practicum site, and a positive test resulting from the application of any such policy will result in discipline, up to and including the student's dismissal from the College.

- **HIPAA – Health Insurance Portability and Accountability Act**
“The Department of Health and Human Services and all other health care agencies must ensure their customers (i.e. clients, insured individuals, providers and health plans) that the integrity, confidentiality, and availability of electronic protected health information that they collect, maintain, use or transmit is protected.” HIPAA is a topic in one of the required compliance learning modules assigned to students that must be completed prior to entering the clinical setting.
- **Criminal Background Check**
If a single clinical site requires a background check (in addition to the one completed prior to admission), students who participate in a clinical rotation at that site will be required to complete a criminal background check.
- **Health Insurance**
The College recommends, but does not require, that students carry private health insurance throughout enrollment in the program to cover needed health services that are beyond first aid. Students who do not choose to carry health insurance are solely responsible for all costs incurred related to his/her health while a student at SCHS.

VI. Definitions

Clinical Compliance Software – refers to the system used to track/document student compliance

VII. Attachments

N/A

VIII. Related Policies and Procedures

ADM 9.09 Student Drug and Substance Abuse
 ADM 3.05 Student Conduct – Rights and Responsibilities
 ACA 3.06 College Grading System
 ADM 3.01 FERPA

IX. Regulatory Notices

Nothing in this policy creates a contractual relationship between Southside College of Health Sciences (SCHS), a department owned and controlled by Bon Secours Mercy Health Petersburg, LLC (d/b/a Southside Medical Center), and any party. SCHS, in its sole discretion, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

X. Version Control

Version	Effective Date	Next Review Date	Description	Supersedes, if applicable	Prepared By
1.0	8/1/2021	N/A	Revised and new template	N/A	Student Services
2.0	10/26/2021	N/A	Revised	1.0	Student Services
3.0	4/7/2023	N/A	Revised and aligned with BSMCON	2.0	SCHS and BSMCON Campus Directors, Student Services, Academics
4.0	5/8/2024	5/8/2027	Revisions – COVID-19	3.0	CDDAA
1	5/8/2024	5/8/2027	Version changed – BSMH Template Adopted	3.0	CDDAA

This policy/procedure/guideline is not intended to establish a standard of clinical or non-clinical care or practice. Rather, this policy/procedure/guideline creates a general tool to help guide decision-making with the understanding that different action(s) may be necessary in response to the totality of the circumstances presented.

Sites revised 05/06/2025- Bon Secours Mercy Health adopts the above policy, procedure, policy & procedure, guideline, manual / reference guide / instructions, or principle / standard / guidance document

for all Bon Secours Mercy Health entities including, but not limited to, facilities doing business as Mercy Health – St. Vincent Medical Center, St. Vincent – St. Charles Hospital, St. Vincent – St. Anne Hospital, Mercy Health – Perrysburg Medical Center, Mercy Health – Tiffin Hospital, Mercy Health – Willard Hospital, Mercy Health – Defiance Hospital, Mercy Health Allen Hospital LLC, Mercy Health - Lorain Hospital, Mercy Health St. Elizabeth Youngstown Hospital, Mercy Health St. Joseph Warren Hospital, Mercy Health - St. Elizabeth Boardman Hospital, Mercy Health - St. Rita's Medical Center, Mercy Health – Springfield Regional Medical Center, Mercy Health - Urbana Hospital, Mercy Health - Anderson Hospital, Mercy Health - Clermont Hospital, Mercy Health – Fairfield Hospital, Mercy Health - West Hospital, The Jewish Hospital – Mercy Health, Mercy Health – Kings Mills Hospital, LLC, Mercy Health - Lourdes Hospital LLC, Mercy Health – Marcum and Wallace Hospital, Chesapeake Hospital Corporation DBA Rappahannock General, Maryview Hospital, Bon Secours Richmond Community, Bon Secours Memorial Regional Medical Center, Bon Secours – St. Mary's Hospital, Bon Secours St. Francis Health System, Bon Secours St. Francis Medical Center, Bon Secours Mary Immaculate Hospital, Bon Secours - Southside Medical Center, Bon Secours Mercy Health Franklin, LLC, Southern Virginia Medical Center, and Bon Secours Harbour View Medical Center. This also may apply to Bon Secours Mercy Health Medical Group LLC and its medical group affiliates.