

## 2024-2025 V4 Verification

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The U.S. Department of Education regulations require that before awarding Federal Student Aid, the Financial Aid Office must ask you to confirm information that you reported on your 2024- 2025 FAFSA.

It is requested that all Verification documentation be turned in without delay upon receiving a Verification notice. Failure or delay in the completion of the Verification process could jeopardize 2024-2025 financial aid awards.

All documentation provided must include student's name, Student ID and original signature and date. Digital/e-signatures will not be accepted on any forms in the Verification process.

## **2024-2025 Statement of Educational Purpose (Instructions)**

*(From Appendix A of the Federal Register Notice posted September 19, 2023)*

### **Instructions for Postsecondary Institutions**

Students should appear in person at the school and present a valid and unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID. You must maintain an annotated copy of that ID that includes the date it was received and the name of the person your school authorized to receive it.

Students must also sign a statement of educational purpose that certifies who they are and that the federal student aid they may receive will only be used for educational purposes and for the cost of attending the school for the 2024-2025 year.

A student who is unable to appear at the school must sign and submit the statement of educational purpose and he must submit a copy of his ID with the statement signed by a notary public confirming that the student appeared before her and presented the ID confirming his identity.

Please send the annotated copy of the ID along with this form to the FAO, so that we may complete verification.

### **Instructions for Notary Public**

The acceptable forms of ID are indicated in the "Verification by School Official" section of the second page of this document (the "2024-2025 Statement of Educational Purpose").

**2024-2025 Statement of Educational Purpose**

I certify that I (*Print student's name*) \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending \_\_\_\_\_ (*Name of Postsecondary Educational Institution*) \_\_\_\_\_ for 2024-2025

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Student's ID

Bottom portion to be completed by school and submitted to FAO:

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**Verification by School Official**

\_\_\_\_\_  
Name of school official

\_\_\_\_\_  
Title of school official

\_\_\_\_\_  
Name of Institution

I verify that the above listed student has appeared before me in person OR has presented their ID to a Notary and has presented the following documentation of their identity (select one)

- An unexpired Passport
- A valid unexpired Driver's license or other state-issued ID
- An alternate unexpired valid, government-issued ID \_\_\_\_\_ (state the ID type)

Furthermore, I have an annotated copy of this ID which includes the date it was received and the name of the person at this institution that was authorized to receive it.

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Date

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**Verification by Notary Public (Only to be used if student is unable to appear in person at the Institution)**

State \_\_\_\_\_ of

City/County \_\_\_\_\_ of

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_ (Date)