



## **Written Notification to Student Crime Victim**

Dear Student:

If you have been hurt on campus by sexual assault, domestic violence, dating violence, or stalking, Southside College of Health Sciences (SCHS) is here to help. You have the right to learn in a safe and welcoming environment. Violence is unacceptable, and SCHS policy prohibits sexual assault, domestic violence, dating violence, and stalking. Below is an outline of steps to take depending on what services you want or need.

### **Unsure of where to start?**

You may want more information or to talk to someone confidentially as you decide what you would like to do moving forward. You can access crisis counseling, information, and support by connecting with the resources listed below.

### **First Steps: Things to consider**

#### **Are you in danger?**

If yes, call 911.

You may also reach out to the Director of Student Services by calling (804) 765-6745 and we will help you make plans for your next steps.

#### **Do you need medical attention?**

You can receive medical attention at any medical facility; however, certain facilities have specially trained staff to help survivors of sexual assault. The following hospitals have sexual assault nurse examiners at their emergency departments:

Southside Medical Center - On Call  
200 Medical Park Boulevard  
Petersburg, VA 23805  
(804) 765-5000

Bon Secours Memorial Regional Medical Center  
8260 Atlee Road  
Mechanicsville, VA 23116  
(804) 281-8574

Bon Secours St. Mary's Hospital  
5801 Bremo Road  
Richmond, VA 23226  
(804) 281-8574



Bon Secours Richmond Community Hospital  
 1500 N. 28th Street  
 Richmond, VA 23223  
 (804) 281-8574

Bon Secours St. Francis Medical Center  
 13710 St. Francis Boulevard  
 Midlothian, VA 23114  
 (804) 281-8574

It is important to preserve evidence that may be useful in obtaining a protection order or in proceeding with a criminal investigation, should you choose to do so. Completing a forensic exam does not require you to file a police report or report to the institution, although we encourage these reports if you are comfortable doing so.

Medical exams can also address other physical needs or trauma and assess for sexually transmitted infections or pregnancy.

If possible, please do not bathe, douche, smoke, use the toilet or clean the location where the incident occurred. Save items you were wearing, sheets, or towels in a paper bag. Text messages, records of phone calls, emails, pictures, notes, and gifts can all be pertinent for a report of sexual assault, dating violence, and domestic violence or stalking.

Your immediate and long-term safety is what's most important. The resources and options outlined below may be helpful as you decide what next steps are a good fit for you. The REACH Student Assistance Program can provide confidential consultation and referral to students. REACH services are available by dialing (800) 950-3434, emailing [info@reach-eap.com](mailto:info@reach-eap.com), or logging into <http://reachworklife.powerflexweb.com> (Username: Southside).

Below is a list of additional community resources available to you:

Police Emergency	911	Virginia Human Services Referral	211
Police Non-Emergency	804-520-9311	Better Business Bureau	804-648-0016
Police Criminal Records Unit	804-520-9310	Crater Area Agency on Aging	804-732-7020
Magistrate's Office	804-520-9300	Family Life Line	804-282-4255
Circuit Court Clerk	804-520-9364	Richmond Academy of Medicine	804-643-6631
General District Court Clerk	804-520-9346	Poison Hotline	1-800-222-1222
Juvenile/Domestic Court Clerk	804-451-0213	Central Virginia Legal Aid Society	804-648-1012
Juvenile Court Services Unit	804-748-1372	24hr Domestic/Sexual Abuse Helpline	804-612-6126
Commonwealth's Attorney	804-520-9293	Salvation Army	804-732-8449
Henrico Victim/Witness	804-520-9258	Alcohol & Drug Helpline	1-800-821-4357
VA Family Violence & Sexual Assault Hotline	800-838-8238	Henrico Safe Harbor	804-287-7877



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National Anti-Violence Project Hotline	212-714-1141	The VA LGBTQ Partner Abuse & Sexual Assault	866-356-6998
Colonial Heights Health Department	804-520-9380	Richmond Victim/Witness Program	804-646-7665
Emergency Mental Health Services	804-748-6356	Commonwealth Catholic Charities	804-285-5900
Chesterfield/Col.Hts. Social Services	804-748-1101	Social Security Administration	1-800-772-1213
Child Abuse/Neglect Hotline	1-800-552-7096	Virginia Lawyer Referral Service	1-800-552-7977
VA Missing Children Clearinghouse	1-800-822-4453	Polaris - Human Trafficking	1-888-373-7888

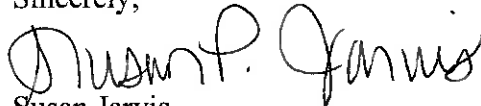
### **Making a Report**

You may choose to report to law enforcement, you may choose to report through our campus crime report process (available at [https://www.schs.edu/wp-content/uploads/2021/04/CSA-Reporting-Form-061319\\_word-conversion.pdf](https://www.schs.edu/wp-content/uploads/2021/04/CSA-Reporting-Form-061319_word-conversion.pdf)), you may report to both, or may choose to access neither of these options. SCHS will protect your identity in publicly available information, such as within our annual security report or in warnings sent to the campus community.

There are people on who can support you in reporting to law enforcement if you choose to do so. During regular business hours, you can call the College's main number at (804) 765-5800 and ask for either the Director of Student Services or Title IX Coordinator.

Please see the SCHS's policies at <https://www.schs.edu/students/policies>

Sincerely,



Susan Jarvis

Director of Student Services